



Electricity:

\_\_\_\_\_ We will need electricity

\_\_\_\_\_ We will NOT need electricity

Number(#) of Chairs needed \_\_\_\_\_

Special Requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Requirements

- To reserve your sponsorship we must have a signed contract in place or the spot will remain available for other interested parties.
- Provide the company's logo in the following **electronic format**: *All logos need to be delivered in full color (if applicable), high-resolution .JPG, or .EPS, .AI or .PNG, or .TIF. If submitting either an .EPS or .AI format, please make sure any text is converted to outlines so that fonts and reproduction will not be an issue. High resolution, for print, is defined as 300 dpi (Dots Per Inch) or larger. Web grabs are generally 72 ppi (pixels per inch).*

**Full payment will be due 30 days after receipt of this Corporate Sponsorship Contract**

**Checks payable to: "SHRM"**

**Checks only no electronic payments**

**"Include in check memo: "2017 SHRM Student Case/Summit Sponsorship"**

**Mail to:**

**Kristine Hofmann**

**Society for Human Resource Management**

**1800 Duke Street**

**Alexandria, VA 22314**

**Required Signatures:**

\_\_\_\_\_  
Corporate Sponsor Contact

\_\_\_\_\_  
Date

**FOR SHRM USE**

**Date: Received: \_\_\_\_\_ SHRM (Initial): \_\_\_\_\_**